



Chillagoe Guesthouse

Historic Post Office Building - 1906

GUEST INFORMATION DIRECTORY



Updated April 2017

WELCOME TO CHILLAGOE GUESTHOUSE

WE HOPE YOU ENJOY YOUR STAY

THIS FOLDER CONTAINS INFORMATION
ON OTHER SERVICES PROVIDED IN TOWN

PLEASE FEEL FREE TO USE THE IN HOUSE PHONE
TO MAKE ENQUIRIES AND BOOKINGS AROUND TOWN

IF YOU ENJOY YOUR STAY, PLEASE TELL OTHERS
IF NOT, PLEASE TELL US!

PLEASE WRITE A REVIEW



www.TripAdvisor.com.au

ENJOY YOUR STAY

WELCOME TO YOUR ROOM
CHECK OUT TIME 10.00AM

Your room **Refrigerator** may have been turned **OFF** to conserve energy.
 You can turn it **ON** at the power point UNDER the DESK and close the door.
 No other adjustments are required or should be attempted.

Air Conditioning - to operate, **insert your room key** in the wall switch and turn to the right.

The fan will start in a few minutes, please wait.

Temperature is set to 23 degrees, the fan is in Auto Mode and will start/stop as required.

The key cannot be removed whilst **ON** is selected & settings cannot be changed.

To operate ceiling fan, turn OFF the Air Conditioning, then set speed on fan control

The ceiling fan **will not operate** whilst the Air Conditioning is on.

Coffee, Tea and Sugar are in the kitchen along with your **continental breakfast**.
 Milk, Juice, Butter, Cereals etc are in the kitchen fridge. Bread for toast is in the freezer.

The Blanket Box has extra pillows and a blanket.

If you have any queries or need assistance, please call the duty manager on the house phone
 in the lounge by dialing 7 followed by the hash key # eg: **7#**

WIFI connection password is **guest011**

Please feel free to take the note pad and pen with you as a memento

GENERAL INFORMATION

You will find your continental breakfast in the kitchen, it is complimentary at check-in and not replenished during your stay. The bottled water on your room desk is complimentary.

The Blanket Box is for you to place your travel bag on top.
For your comfort extra pillows and blankets will be found inside.

We do not service the rooms daily, for extended stays you can request a change of linen and towels weekly, dial housekeeping **5#** to request.

Late check-out needs to be requested the evening prior to your departure.
Contact reception by dialing **7#** on the house phone and we will try our best to arrange.

EMERGENCY

In the event of an emergency, if safe please notify other guests and vacate the building via the nearest exit.

There are torches in your room and additional ones located in the kitchen overhead cupboards
These are for emergency use only in the event of a power outage.
Candles must NOT be used under any circumstances for any reason.

TAP WATER

The water in the taps is treated Town Water and is suitable for drinking; however it has a high concentration of lime which easily deposits onto water fixtures and appliances.
There is complimentary bottled drinking water in your room should you prefer it.
The Pillar Tap at the Kitchen sink dispenses Rainwater for the Kettle, Ironing & Cooking.
Health authorities advise that you boil the Rainwater before drinking it.

BATHROOM

Please keep your towels in your room whilst our guest, when leaving hang them in your room or drop them in the wash basket in the bathroom.
Bath Mats and Face Washers are in the bathroom.
A hair dryer is located under the vanity in each of the shared bathrooms.

KITCHEN

You will find all you need to prepare your complimentary breakfast in the cupboards.
The kitchen fridge is provided for your convenience.

Upon vacating please leave the dishes (rinsed) on the sink, we will wash and put them away for our next guests. Sweeping broom is beside the fridge in rear kitchen.

AIR CONDITIONING

Turn on by inserting your room key in the wall switch and turning to the right.
The key CANNOT be removed whilst the air conditioning is turned ON
The temperature is preset at 23 degrees, fan speed is auto and cannot be altered.
The ceiling fan is disabled whilst the Air Conditioning is switched on.
To operate ceiling fan, turn OFF the Air Conditioning and set speed on fan control

TELEPHONE

There are three in house telephones located at the BBQ, Front Lounge & Rear Lounge.
Please feel free to make local calls, contacting reception and receiving calls.
The number is (07) 4094 7029 or +61 7 4094 7029 international.
If someone calls you back, please note that all three telephones will ring and another guest may answer it.

INTERNET

Free wireless internet WIFI is complimentary.
The connection is called **ChillagoeGuesthouse** and the password is **guest011**

LIGHTING & ENERGY CONSERVATION CONTROL

The Porch lights will come on automatically at sunset and remain on until 10pm.
Lights, Fans & Air Conditioners in common areas are controlled by motion sensors.
Please refer to page 7 of this Directory for a detailed explanation.

DINING OUT

There are 2 Hotels, a Take Away Shop & a Licensed Restaurant.
Menus are inserted further in this room directory for your convenience.
You can book ahead or place your take away orders using the house telephone.
Please take your room torch with you if you might return after dark.

LAUNDRY

For Guests in Rooms 1 & 2 the washing machine is in your bathroom, the ironing board next to the hot water service and the iron is under the vanity.

For guests in rooms 3, 4, 5 & 6, the Washing machine is on the breakfast deck, ironing board is beside the refrigerator and the iron is under the vanity sink in the bathroom.

Complimentary wash powder is provided in cabinet above the laundry trough.

If you have no water filling washing machine:-

Check that the cold tap is **on** and that **cold water temperature** is selected.

Use the Rainwater from the pillar tap for the iron, NOT tap water due to the lime content.

BARBEQUE OPERATION Use care and caution when lighting the BBQ.

Ensure you hold a flame close to a burner before turning the gas knob on.

Once a burner is lit, you can cross light each next one closest to a lit burner.

It will take 15-20 minutes to heat the plate to cooking temperature with all 3 burners on.

Once hot, for normal heat you should turn the right burner off and use as a “warm area”

The BBQ utensils and gas igniter are found in the lower kitchen drawer in each kitchen.

This is a complimentary BBQ, Please scrape clean the cook top when finished.

Ensure to turn OFF the main Gas Cock on the wall below BBQ when not in use.

SMOKING & PETS

The entire building is non smoking; you may smoke on the deck where ash trays are provided. Please do not throw butts over the railing onto the grass as tempting as it may be.

If you need to empty the ash tray please use the outside wheelie bin, not the kitchen tidy.

Sorry, pets strictly NOT allowed.

CAR PARKING

Access is via Cathedral Street, your room key operates the padlock (if it is locked).

You may park anywhere you wish on the lawn, it is advisable to keep the gates closed to prevent wandering animals from entering.

The Queen Street driveway gates (opposite pub) cannot be opened with your key.

CHECKING OUT 10AM - VACATING YOUR ROOM

Thank you for staying with us, you should vacate your room by **10am** unless prior arrangement has been made with reception by dialing 7# on the in house phone.

Please ensure all Fans, Air Conditioners and Lights are **OFF**

Please lock all the doors behind you and drop your keys in the "Key Return Box"

Automated Energy Conservation Control

AIR CONDITIONING in Bedrooms

Key operated switches are next to light switch, key cannot be removed in ON position

Air Conditioner Fan & Temperature is preset to 23 degrees

It is not possible to operate both Air Conditioner & Fan at the same time

AIR CONDITIONING in Rear Lounge/Kitchen (servicing rooms 3, 4, 5 & 6)

Turn on at wall switch with red indicator light located near kitchen tables

Air Conditioner Fan & Temperature is preset to 23 degrees and will auto turn off after 20 minutes non activity

Air Conditioner will restart when the lounge is re-entered and will take 2 minutes before cooling commences

External glass doors must be CLOSED whilst in operation

FANS in Bedrooms

Controlled from wall switch near light switch, Fans are disabled when air conditioning is ON

It is not possible to operate both Air Conditioner & Fan at the same time

FANS in Front Lounge/Kitchen (servicing rooms 1&2)

Wall switches control ceiling fans, fans will auto turn off after 20 minutes elapsed time of non activity. The fans will restart when the lounge is re-entered

FANS in Rear Lounge (servicing rooms 3, 4, 5 & 6)

Controlled from wall switches, Fans are disabled when air conditioning is ON

It is not possible to operate both Air Conditioner & Fans at the same time

PORCH LIGHTS & Breakfast Table Fluorescent

On at dusk until 10 pm, if motion is detected in BBQ area they will remain on for 20 minutes

BARBEQUE Hotplate Spot Lights

Switch to the right of BBQ up high, they will only operate whilst the porch lights are on

LIGHTS - Yard Floodlights

Automatically ON for 3 minutes when motion is detected and cannot be switched on/off

COMPLIMENTARY IN HOUSE TELEPHONE

+61 7 4094 7029 is the number here if you wish to receive a call

Be aware that there are 3 telephones on the same line in this building located in BBQ area, the Front Lounge and the Rear Lounge and they will all ring simultaneously.

Telephone is Restricted to Local Calls only

Emergency

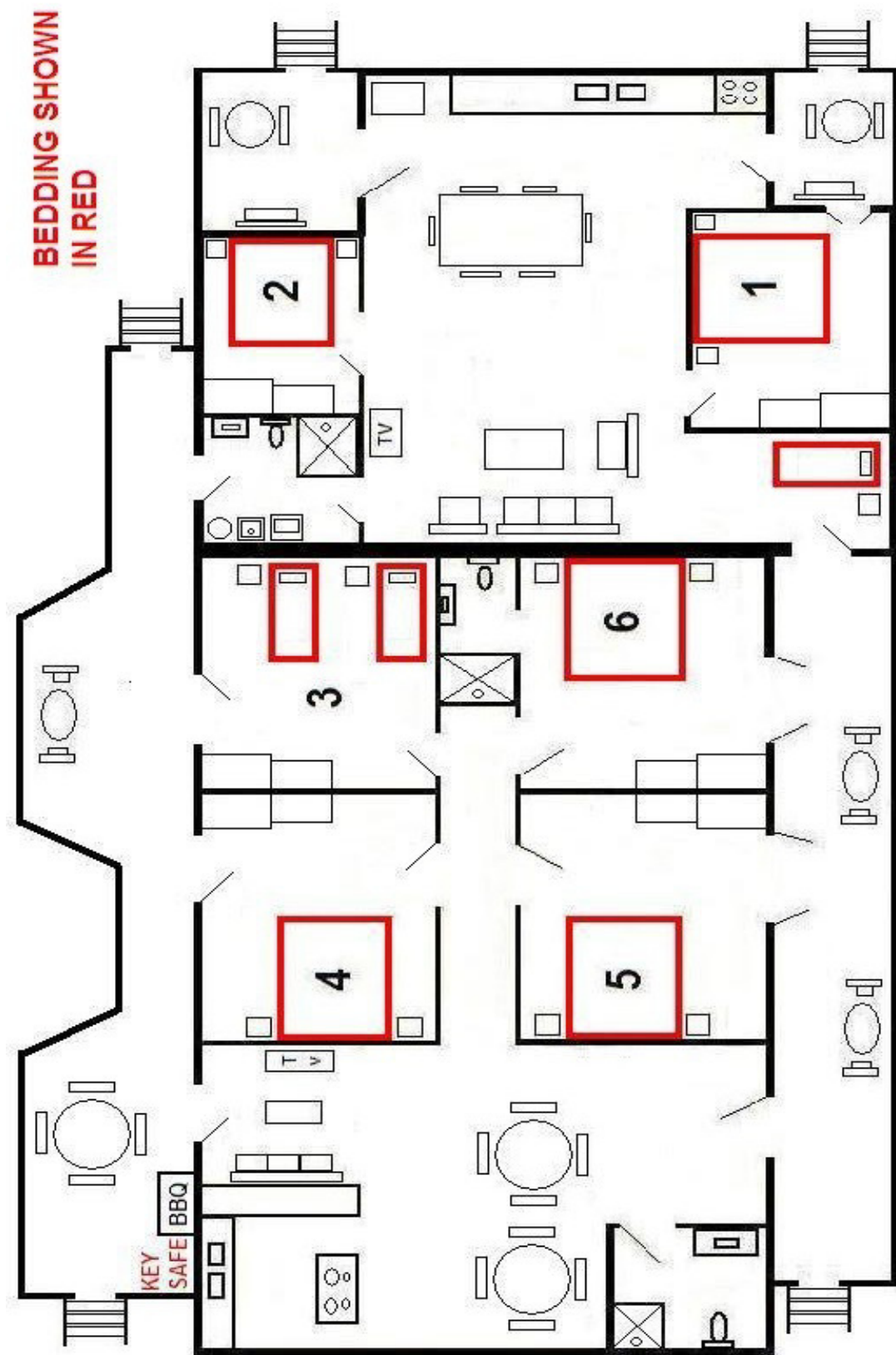
0 0 0

Coffee Shop Gallery 29	4094 - 7292	Chris & Laura
Chillagoe Bus Service	4094 - 7155	Chillagoe - Mareeba Service
Chillagoe Hotel	4094 - 7168	(Bottom Pub)
Chillagoe Town Tours	4094 - 7206	Carolyn (dial 8# from the house phone)
Ford Museum	4094 - 7108	Tom Prior
General Store	4094 - 7100	Vicki & Andy
Hospital	4094 - 7500	Near Airport
HUB Info Centre	4094 - 7111	Cave Tours & Ticketing
Post Office Hotel	4094 - 7119	(Across the road from here)
Police Station	4094 - 7120	(Up Cathedral Street)
Real Estate Agent	4094 - 7292	Margaret
Take Away Shop	4094 - 7177	Deb & Lionel
Town & Marble Tours	4094 - 7206	Carolyn (dial 8# from the house phone)
Tyres & Towing	4094 - 7287	Frank

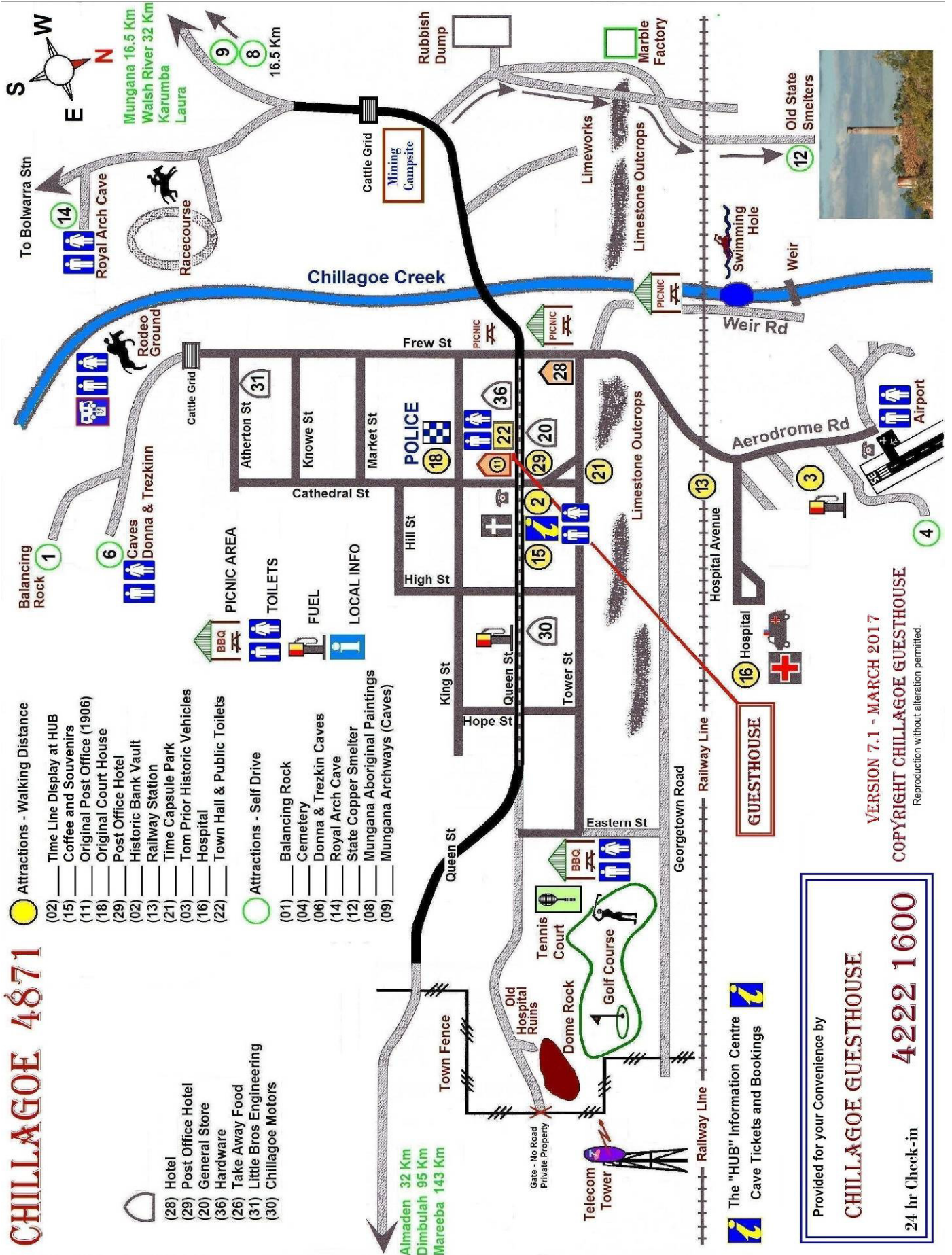
For Further Assistance, you may contact staff by abbreviated dialing:-

Office / Reception	dial 2#	Reservations & General Enquiries
Housekeeper	dial 5#	House Keeping
Manager	dial 7#	Prompt Assistance
Town & Marble Tours	dial 8#	Booking & Enquiries

Room Location & Floor Plan



CHILLAGOE 4871



VERSION 7.1 - MARCH 2017

COPYRIGHT CHILLAGOE GUESTHOUSE

Reproduction without alteration permitted.

Provided for your Convenience by

CHILLAGOE GUESTHOUSE

4222 1600

24 hr Check-in

